

# EXHIBITOR PORTAL



## What can I do on my Exhibitor Portal?

- Manage your Exhibiting Staff – be sure to load your contacts
- Update your personal contact details and profile
- Update your company contact details and profile
- Read your ATW Virtual email
- Update your privacy settings
- Track your application progress
- Add additional name badges

## CONNECTME.

Your ConnectMe Portal allows you to add more visual content to allow exhibitors to get to know more about you.

- Add a company **video**
- Search for **attendees**
- Search for other **exhibitors**
- Access your **meetings calendar**
- See what **conference sessions** are planned and block it out in your diary
- Adjust your **availability**
- Update your **personal details**
- Update who you are **targeting**
- Ensure your **timezone** is correct
- Update who your **diary contact** is

## Meetings calendar allows you to:

- **Send** appointment requests to buyers
- **Receive** meeting requests from buyers
- Find a list of **suggested meetings** with exhibitors who have products that match your interests
- Access your **Speed Networking** session  
See how it works [here](#)
- Block out time slots to attend **conference sessions**
- Each **video meeting is scheduled for 30 mins**. You can **share your screen**.

**MAKE SURE YOU HAVE SELECTED THE CORRECT TIMEZONE FOR APPROPRIATE MEETING REQUESTS**

## Contact us

Should you need any assistance

+27 11 704-9280

[connectme@register.atwconnect.com](mailto:connectme@register.atwconnect.com)

HOST CITY:



CITY OF CAPE TOWN

ORGANISED BY:



MEMBER OF:



PROUDLY AFFILIATED WITH:

